

## Supply Refill

Practices move through Spruce the Dental Health Moose kits at different rates based on patient volume and workflow integration. To fairly and efficiently manage limited resources, we use a order request form system for kit reorders.

The ordering request form works as a flexible system that allows practices already participating in the program to request additional kits once their initial supply is running low. Reorders are fulfilled based on available funding and in the order requests are received. With this system, we cannot guarantee any certain number of kits or additional toothbrushes to be sent to your practice as funding is typically secured annually.

### How It Works

1. Practices complete an [order request form](#), which can also be found on the From the First Tooth website.
2. Requests are timestamped and added to the reorder waitlist.
3. FTFT staff review available inventory and funding to determine which requests can be filled during the current cycle.

Practices are notified:

- If their reorder is approved and shipped
- If they are placed on a waitlist

### Tips for Reordering

- Submit your request **before** your kits are completely gone to avoid a gap in distribution.
- Track how many kits and additional toothbrushes remain in your current supply to avoid having to place multiple requests.

## Annual Evaluation Requirements

Sites participating in the program are required to complete annual evaluations for each year they receive financial support, for up to three years. These evaluations help assess program impact, identify barriers, and guide improvements to ensure the resources are meeting families' needs. In Year 1, both the site lead and a participating physician complete evaluations to capture early implementation experiences from multiple perspectives. In Years 2 and 3, the site lead completes a single annual evaluation focused on how the program is evolving within the practice. Year 2 evaluates progress toward deeper integration and workflow refinement, while Year 3 assesses the site's capacity to sustain oral health activities independently and identifies